

info@femergy.org



49 S. Grant Ave.
Columbus, OH 43215



614-653-8454



www.femergy.org

Youth Programming Intern

Location: The Femergy® Center - 49 S. Grant Ave Columbus, OH (Hybrid)

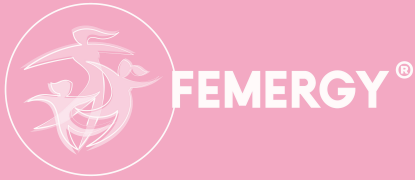
Hours: 15-20 hours per week

Compensation: Unpaid/Academic Credit

Femergy® is actively recruiting for a Youth Programming Intern. We are looking for individuals ready to use their skills to help us equip girls with the skills, strategies, resources, and inspiration they need to realize their full potential. The Youth Programming Intern is primarily responsible for contributing to the coordination and implementation of our GHRO Your Future program.

Responsibilities:

- Working alongside our Program Manager to plan workshops.
- Coordinating volunteers and mentors on programming days.
- Implementing workshops alongside facilitators with youth in school and community settings.
- Developing, supporting, and overseeing youth leadership and youth-driven initiatives.
- Tracking student attendance, volunteer engagement, and management.
- Maintaining communication, schedules, and attendance records for volunteers.
- Collecting relevant data.
- Participating in agency events and community partnerships, as needed.
- Completing various administrative duties, as needed.
- Attending and actively participating in departmental and staff meetings.
- Protecting organizational value by keeping information confidential.
- Be present at all workshops



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Requirements & Preferences:

- Must be located in Columbus, OH, and be available for Saturday workshops and events (1-2 times per month, 3- 6 hours each).
- 1+ year of leadership experience preferred.
- 1+ year of working with middle school & high school students preferred

Benefits:

- Gain experience in working with youth, administrative tasks, and communications within the nonprofit sector.
- Build a professional portfolio and develop leadership skills.
- Contribute to meaningful work that empowers women and girls.

To Apply:

Please email your resume and cover letter to Administrative Assistant Cornelia Delgado at info@femergy.org, using the subject line "Youth Programming Intern Application."