

info@femergy.org



49 S. Grant Avenue
Columbus, OH 43215



614-653-8454



www.femergy.org

Community Support Systems Intern

Location: The Femergy® Center - 49 S. Grant Ave Columbus, OH (In-Person)

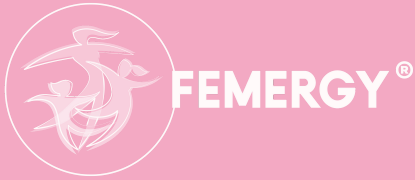
Compensation: Unpaid/Academic Credit

Hours: 12-15 hrs/week

Femergy®, a nonprofit located in Columbus, Ohio is recruiting a Community Support Systems Intern to provide direct assistance with the implementation and documentation of Femergy's youth and women-centered programs. The intern will help facilitate sessions, engage with participants, and support tracking and follow-up activities.

Responsibilities:

- Assist with program implementation, logistics, and facilitation
- Support participant intake, needs assessments, one-on-one and alumni check-ins
- Help track participant /alumni progress and maintain confidential records
- Assist with coordination of events, guest speakers, and workshops
- Prepare materials and supplies for programming
- Attend and support in-person program sessions



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Requirements:

- Coursework or interest in social work, education, psychology, or nonprofit leadership, Human Studies
- Strong interpersonal skills and cultural humility
- Ability to maintain confidentiality and work sensitively with diverse populations
- Organized and dependable with strong follow-through
- Bilingual (Spanish & English or English & Somali)

To Apply:

Please email your resume, portfolio and cover letter to Administrative Assistant Cornelia Delgado at info@femergenry.org, using the subject line "Community Support Systems Intern Application."